
YORKTOWN SHELTER FOR WOMEN

FINANCIAL STATEMENTS

MARCH 31, 2018

INDEPENDENT AUDITOR'S REPORT

To the Members,
Yorktown Shelter for Women

We have audited the accompanying financial statements of Yorktown Shelter for Women which comprise the statement of financial position as at March 31, 2018, and the statements of operations and changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of Yorktown Shelter for Women as at March 31, 2018, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Conporthwaite Mehta

Chartered Professional Accountants
Licensed Public Accountants

June 27, 2018
Toronto, Ontario

YORKTOWN SHELTER FOR WOMEN

STATEMENT OF FINANCIAL POSITION

AS AT MARCH 31, 2018

	2018	2017
ASSETS		
Current assets		
Cash (note 4)	\$ 34,786	\$ 56,204
Short-term investments (notes 5 and 6)	91,356	144,412
Accounts receivable	20,891	10,015
Prepaid expenses	<u>9,942</u>	<u>8,701</u>
	156,975	219,332
Capital assets (note 7)	<u>582,586</u>	<u>597,586</u>
	<u>\$ 739,561</u>	<u>\$ 816,918</u>
LIABILITIES AND NET ASSETS		
Current liabilities		
Accounts payable and accrued liabilities	\$ 104,584	\$ 86,662
Deferred contributions (note 8)	14,000	30,154
Amounts due to Yorktown Child and Family Centre (note 9)	<u>169,263</u>	<u>230,617</u>
	287,847	347,433
Deferred capital contributions (note 10)	<u>137,618</u>	<u>149,618</u>
	<u>425,465</u>	<u>497,051</u>
Net assets		
Housing capital reserve (note 6)	91,356	91,356
Unrestricted	<u>222,740</u>	<u>228,511</u>
	<u>314,096</u>	<u>319,867</u>
	<u>\$ 739,561</u>	<u>\$ 816,918</u>

Approved on behalf of the Board:


_____, Director


_____, Director

see accompanying notes

YORKTOWN SHELTER FOR WOMEN

STATEMENT OF OPERATIONS AND CHANGES IN NET ASSETS

FOR THE YEAR ENDED MARCH 31, 2018

	2018	2017
REVENUE		
Government funding (see attached schedule)	\$ 1,748,451	\$ 1,754,632
United Way Toronto & York Region	172,819	172,819
Other grants	54,175	50,831
Donations and fundraising	68,773	100,396
Investment income	<u>1,234</u>	<u>1,002</u>
	<u>2,045,452</u>	<u>2,079,680</u>
EXPENSES		
Personnel	1,469,885	1,490,037
Program and operations	260,290	232,975
Administration, communications and development (note 9)	175,781	205,670
Occupancy costs (notes 7 and 9)	<u>145,267</u>	<u>143,021</u>
	<u>2,051,223</u>	<u>2,071,703</u>
EXCESS OF REVENUE OVER EXPENSES FOR THE YEAR	(5,771)	7,977
Net assets, beginning of year	<u>319,867</u>	<u>311,890</u>
NET ASSETS, END OF YEAR	<u>\$ 314,096</u>	<u>\$ 319,867</u>

see accompanying notes

YORKTOWN SHELTER FOR WOMEN

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED MARCH 31, 2018

	2018	2017
OPERATING ACTIVITIES		
Excess of revenue over expenses for the year	\$ (5,771)	\$ 7,977
Add back (deduct) non-cash items-		
Amortization of capital assets	15,000	15,000
Amortization of capital grants	(12,000)	(12,000)
Net change in non-cash working capital items (see below)	<u>(10,349)</u>	<u>(96,323)</u>
Net cash used for operating activities	<u>(13,120)</u>	<u>(85,346)</u>
INVESTING ACTIVITIES		
Redemption (purchase) of short-term investments	<u>53,056</u>	<u>(1,004)</u>
FINANCING ACTIVITIES		
Net cash received from (paid to) Yorktown Child and Family Centre	(61,354)	137,550
Mortgage principal repayments	<u>-</u>	<u>(30,704)</u>
Net cash obtained from (used for) financing activities	<u>(61,354)</u>	<u>106,846</u>
NET INCREASE (DECREASE) IN CASH FOR THE YEAR	(21,418)	20,496
Cash, beginning of year	<u>56,204</u>	<u>35,708</u>
CASH, END OF YEAR	<u>\$ 34,786</u>	<u>\$ 56,204</u>

Net change in non-cash working capital items:

Decrease (increase) in current assets-		
Accounts receivable	\$ (10,876)	\$ (611)
Prepaid expenses	(1,241)	(7,479)
Increase (decrease) in current liabilities-		
Accounts payable and accrued liabilities	17,922	(34,274)
Deferred contributions	<u>(16,154)</u>	<u>(53,959)</u>
	<u>\$ (10,349)</u>	<u>\$ (96,323)</u>

see accompanying notes

YORKTOWN SHELTER FOR WOMEN

NOTES TO THE FINANCIAL STATEMENTS

MARCH 31, 2018

1. THE ORGANIZATION

Yorktown Shelter for Women (the Shelter) is incorporated in the Province of Ontario without share capital. The Shelter is a charitable organization under the Income Tax Act (Canada) and as such, is exempt from income taxes and able to issue donation receipts for income tax purposes.

The Shelter's services include emergency accommodations, counselling and information for women in Toronto, Ontario, with or without children, in crisis situations. The Shelter also provides education to professional and community groups and participates in any social action or preventive effort deemed relevant to social, legal or institutional reform or change designed to intervene effectively in the issue of family violence, particularly relating to assaulted women.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Management is responsible for the preparation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations. Accounting principles used include the following significant policies:

Capital assets

Capital assets are recorded at cost. Amortization is provided annually at rates calculated to write-off the assets over their estimated useful lives as follows:

Land	- nil
Building	- 40 years straight-line basis
Furniture and equipment	- 5 years straight-line basis

Revenue

The principal sources of revenue and recognition of these revenues for financial statement purposes are as follows:

- i) The Shelter follows the deferral method of revenue recognition for contributions, including government funding and donations. Contributions related to current expenses are reflected in the accounts as revenue in the current year. Contributions received in the year for expenses to be incurred in the following fiscal year are recorded as deferred contributions. Contributions related to the purchase of capital assets are recorded as revenue in the same period the related assets are charged to operations.
- ii) Fundraising and donations are recorded as revenue when funds are received. Donated materials and services which are normally purchased by the Shelter are not recorded in the accounts.
- iii) Investment income is recognized as earned.

Use of estimates

The preparation of these financial statements requires management to make estimates and assumptions that affect the reported amount of assets, liabilities, revenues and expenses. Specifically, significant assumptions have been made in arriving at the calculation of amortization of capital assets and related deferred capital contributions. These estimates are reviewed periodically and, as adjustments become necessary, they are reported in the period in which they become known.

YORKTOWN SHELTER FOR WOMEN

NOTES TO THE FINANCIAL STATEMENTS

MARCH 31, 2018

3. FINANCIAL INSTRUMENTS

The Shelter's financial instruments include cash, short-term investments, accounts receivable, accounts payable and accrued liabilities and line of credit payable. Financial instruments are initially recorded at fair value and subsequently measured at amortized cost net of any provisions for impairment.

4. BANK LINE OF CREDIT

The Shelter has a revolving demand bank line of credit of \$100,000, bearing interest at bank prime plus 2.25%. The line of credit is secured with a General Security Agreement covering all assets of the Shelter, including inventory, furniture and equipment and accounts receivable. None of the line was drawn down at March 31, 2018.

5. SHORT-TERM INVESTMENTS

Short-term investments comprise a guaranteed investment certificate issued by a major Canadian chartered bank bearing interest at 1.00% and maturing November 2018.

6. HOUSING CAPITAL RESERVE

The housing capital reserve comprises funds contributed by Canada Mortgage and Housing Corporation (CMHC) net of CMHC authorized expenditures. The fund can only be used for purposes specified by CMHC.

Short-term investments include funds of \$91,356 held specifically for the housing capital reserve as mandated by the Ministry (\$91,356 held for the housing capital reserve in short-term investments as at March 30, 2017).

7. CAPITAL ASSETS

Capital assets at the year end were as follows:

	Cost	Accumulated Amortization	2018 Net	2017 Net
Land	\$ 430,000		\$ 430,000	\$ 430,000
Building	434,953	\$ (284,925)	150,028	162,028
Furniture and equipment	<u>91,729</u>	<u>(89,171)</u>	<u>2,558</u>	<u>5,558</u>
	<u>\$ 956,682</u>	<u>\$ (374,096)</u>	<u>\$ 582,586</u>	<u>\$ 597,586</u>

Occupancy costs include amortization of \$15,000 in 2018 (\$15,000 in 2017).

YORKTOWN SHELTER FOR WOMEN

NOTES TO THE FINANCIAL STATEMENTS

MARCH 31, 2018

8. DEFERRED CONTRIBUTIONS

Deferred contributions is composed of the following:

	2018	2017
Bennett Family Foundation	\$ 14,000	\$ 21,000
Women's Housing Startup Initiative	<u>-</u>	<u>9,154</u>
	<u>\$ 14,000</u>	<u>\$ 30,154</u>

Continuity of deferred contributions for the year is as follows:

Deferred contributions, beginning of year	\$ 30,154	\$ 84,113
Add cash received from grant funding	1,959,291	1,924,323
Less grant funding revenue recognized	<u>(1,975,445)</u>	<u>(1,978,282)</u>
Deferred contributions, end of year	<u>\$ 14,000</u>	<u>\$ 30,154</u>

9. RELATED PARTY

The Shelter is related to Yorktown Child and Family Centre in that both organizations share the same Executive Director and other management staff. In addition, some board members serve on the Board of Directors of both organizations.

Amounts payable to Yorktown Child and Family Centre at March 31, 2018 arose in the normal course of operations, are non-interest bearing, payable on demand, unsecured and measured at the exchange amount.

During 2018 the Shelter was charged \$163,500 by Yorktown Child and Family Centre for administrative and occupancy costs incurred by the Shelter (\$163,500 charged in 2017). During the year the related organizations also raised money through joint fundraising campaigns.

At the October 2016 annual general meeting of the Shelter the members approved a plan to amalgamate with Yorktown Child and Family Centre effective April 1, 2018. The amalgamation has received regulatory approval.

10. DEFERRED CAPITAL CONTRIBUTIONS

Deferred capital contributions comprise the following:

	2018	2017
The Ministry	<u>\$ 137,618</u>	<u>\$ 149,618</u>

Continuity of deferred capital contributions for the year is as follows:

Deferred capital contributions, beginning of year	\$ 149,618	\$ 161,618
Less capital contributions revenue recognized	<u>(12,000)</u>	<u>(12,000)</u>
Deferred capital contributions, end of year	<u>\$ 137,618</u>	<u>\$ 149,618</u>

YORKTOWN SHELTER FOR WOMEN

SCHEDULE OF REVENUE AND EXPENSES BY PROGRAM

FOR THE YEAR ENDED MARCH 31, 2018

	Shelter	WACAV	Transitional Support Program	Child Witness Program	Total
REVENUE					
Grants and subsidies					
Ministry of Community and Social Services (The Ministry)					
Core grant	\$ 1,111,725	\$	\$	\$	\$ 1,111,725
Women and Community Against Violence (WACAV)		244,490			244,490
Early Intervention for Child Witness of Women Abuse				214,961	214,961
Transitional Housing Support Program			141,875		141,875
Women's Housing Startup Initiative (note 10)	12,000				12,000
Minor capital	18,000				18,000
Capacity Building	5,400				5,400
	<u>1,147,125</u>	<u>244,490</u>	<u>141,875</u>	<u>214,961</u>	<u>1,748,451</u>
Total Ministry funding	1,147,125	244,490	141,875	214,961	1,748,451
United Way Toronto & York Region - Membership	172,819				172,819
Other grants					
City of Toronto personal needs grant-	32,195				32,195
VAW/CAS Partnership	11,277				11,277
Women's Housing Startup Initiative and other	9,154			1,549	10,703
Donations and fundraising	68,649		124		68,773
Investment income	1,234				1,234
	<u>1,442,453</u>	<u>244,490</u>	<u>141,999</u>	<u>216,510</u>	<u>2,045,452</u>
EXPENSES					
Personnel	991,313	188,538	123,616	166,418	1,469,885
Program and operations (note 9)	196,367	34,056	5,858	24,009	260,290
Administration, communications and development	136,360	16,896	12,525	10,000	175,781
Occupancy costs (notes 7 and 9)	124,184	5,000		16,083	145,267
	<u>1,448,224</u>	<u>244,490</u>	<u>141,999</u>	<u>216,510</u>	<u>2,051,223</u>
EXCESS OF EXPENSES OVER REVENUE FOR THE YEAR	<u>\$ (5,771)</u>	<u>\$ nil</u>	<u>\$ nil</u>	<u>\$ nil</u>	<u>\$ (5,771)</u>